Incidental Findings Workflow

When the Radiologist communicates with other Medical Staff about an Imaging Incidental Finding, it's important to track that the communication took place and follow up actions are complete. The Result Tracker, Incidental Findings Best Practice Advisory (BPA) and In-Basket Results message make it easier to ensure that the proper communications are documented. These tools will ensure that our organization meets legal and ethical requirements for Tracking Results.

Incidental Findings will trigger a BPA which will appear on the Patient’s Story Board.

If an Incidental Findings note type is not created, the provider will not be able to sign visit until the incidental findings note type is created and the Best Practice Advisory is satisfied.

The Best Practice Advisory (BPA) must be satisfied by writing a note using the incidental findings note type:

**FIRST:**
1. Double click “Incidental Findings” from the Patient’s Storyboard
2. Review the Incidental Finding
3. Then, click on the blue hyperlink Click here to write Incidental Findings Note
4. The provider would then be taken to the **Incidental Findings** navigator to complete the note type “**Incidental Findings**”
NEXT:
To record the time stamp and remove the BPA for Incidental Findings from storyboard:
1. Double click “Incidental Findings” from the Patient’s Storyboard
2. After reviewing the Incidental Finding, discussing the finding with the patient/family, and completing the required documentation then
3. Click the Acknowledge Reason button “Incidental Findings Acknowledged” to address the BPA.
PLEASE NOTE:

4. If an Incidental Findings note is not created, the provider will not be able to sign visit until note is created and the Best Practice Advisory is satisfied.
Incidental Findings can be found in the following activities

**Notes Activity**

**Chart Review**